

Sanctuary at Bay Hill Condominium Association

Board of Directors Meeting
Community Clubhouse
7400 Sugar Bend Drive
Orlando, FL 32819
November 14, 2016
6:00 P.M.

Ivy Davis called the meeting to order at 6:04 p.m.

Establishment of Quorum

Board Members Present:

- Richard Thonert (Vice President) Via Conference Call
- Mike Burch (Vice President)
- Ivy Davis (Treasurer)
- Paul Dobson (President) Via Conference call-joined at 6:14

A quorum of the Board was established.

Also Present:

- Lori Coolidge(Property Manager)
- Jamie Zweifel (Homeowner)
- Cherin Sanroma (Homeowner)
- Lori Powers (Homeowner)

Proof of Notice

Proof of notice was mailed, October 31, 2016

Approval of Minutes

The minutes for the October 24, 2016 meeting were reviewed. Changes were reviewed. Richard Thonert motioned to approve the minutes. The motion was seconded and passed with a unanimous vote.

The minutes for August 29, 2016 were reviewed. Mike Burch disputed the minutes as written. Ivy advised that the secretary had reviewed the minutes and the audio of the meeting. Mike Burch removed himself from the meeting, thus dissolving the quorum.

Paul Dobson joined the meeting at 6:14 via conference call. The meeting was reconvened and called to order at 6:14.

A quorum of the board was established.

Richard Thonert motioned to approve the minutes for both August 29th and October 24th. The motion was seconded and approved with a unanimous vote.

Budget

The budget was reviewed and no changes were recommended. Ivy Davis motioned to approve the submitted budget. The motion was seconded and approved with a unanimous vote.

Ivy Davis adjourned the meeting at 6:18pm

Minutes completed on behalf of the Board of Directors by Wanda Texas.

Wanda Texas
220 Sunset Ct
Davenport, FL 33837
863-370-2423

INVOICE

November 17, 2016

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| Preparation of Meeting Minutes 10/24/16 | \$ 100.00 |
| Attendance and Preparation of Meeting Minutes 11/14/16 | \$ 100.00 |

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| Total Due: | \$ 200.00 |
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